

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
22 MAY 2024

PRESENT: LONA OLIVER, PRESIDENT
ROBIN FREDRICK, VICE PRESIDENT
ELAINE KUCHAR, TREASURER
CINDY GARBER
DALE DEGARMO

EXCUSED: MICHELLE COLLISON, SECRETARY
NICK BRUCKMAN
JOE PERRI

ABSENT:

STAFF PRESENT: KIMBERLY WHITE, MADISON KENNEDY

Oliver called the meeting to order at 6:11 p.m.

Additions/Deletions/Approval of Agenda: Kuchar moved to approve the agenda; seconded by Fredrick; motion carried.

Approval of minutes from April 24th regular meeting*: Frederick moved to approve the minutes from the May 24th meeting; seconded by Kuchar; motion carried.

Financial Report: Garber moved to approve the financial report; seconded by DeGarmo; motion carried.

Submission of Bills for affirmation May 1, May 13 (Treasurer)*
Frederick moved to approve the submission of bills for affirmation; seconded by Kuchar; motion carried.

Director's Report: Submitted.

Committee Reports: None.

Citizen's Comments: None.

Correspondence: None.

Publicity: Passed around.

Open Issues:

a. Durand Library Renovation (Director)

The Durand Library Renovation is completed. A discussion with the Durand City Manager about the roof/window was had and the bids for the project were discussed. The library is interested in both but the decision will be tabled until there is more information.

b. Laingsburg Library Interest in Joining District

Kim White went to the Laingsburg board meeting to discuss the possibility of joining the Shiawassee district. The Laingsburg Library now knows what is needed in order to join the district.

New Business:

a. 2023-2024 Budget Adjustments

The line items for the 2024 Mid-Year Budget adjustments were proposed to the board.

Under Revenues, Delinquent Taxes are adjusted by \$31,028.85 for a total of \$36,028.85. Current Local Taxes are adjusted by -\$30,974.09 for a total of \$827,643.91. PPT Reimbursement is adjusted by 0.66 for a total of \$27,673.66. Library Fines and Fees are adjusted by \$1000 for a total of \$2,500. Bank Interest is adjusted by \$2,000 for a total of \$2,500. Donations for Owosso are adjusted by \$3,000 for a total of \$4,000. Durand Donations are adjusted by \$1,300 for a total of \$2,300. Other Revenue is adjusted by \$1828.79 for a total of \$3,828.79.

Under Operating Expenses, Longevity Bonus is adjusted by \$600 for a total of \$2,400. Postage is adjusted by -\$250 for a total of \$750. Durand Adult Books Donation is adjusted by \$500 for a total of \$1,000. Disbursement of Donations for Durand is adjusted by -\$1,000 for a total of \$1,000. Professional Services are adjusted by -\$13,000 for a total of \$23,000. Digitization Services are adjusted by -\$1,000 for a total of \$0. Marketing and PR is adjusted by \$1,500 for a total of \$4,500. Library Programs are adjusted by \$6,000 for a total of \$15,000. And Building Lease Payments are adjusted by \$675.95 for a total of \$6850.95.

DeGarmo moved to approve the 2023-2024 budget adjustments; seconded by Garber; motion carried.

Roll call:

OLIVER: Yes

FREDRICK: Yes

KUCHAR: Yes

GARBER: Yes


DEGARMO: Yes

b. Library Audit 2022-2023 FY

White, Kuchar, and Oliver met with the auditors for the 2022-2023 Library Audit. The audit is almost done, with one item needed from the previous auditors.

Discussion/Announcements/Requests for Information: None.

Adjourn: DeGarmo moved to adjourn at 7:46 p.m.; seconded by Garber; motion carried.

A handwritten signature in black ink that reads "Michelle Collison". The signature is written in a cursive style with a small flourish at the end of the last name.

Michelle Collison
Board Secretary

Attachments:

Attachments to Original Only: