

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
23 OCTOBER 2024

PRESENT: LONA OLIVER, PRESIDENT
ROBIN FREDRICK, VICE PRESIDENT
ELAINE KUCHAR, TREASURER
MICHELLE COLLISON, SECRETARY
DALE DEGARMO
NICK BRUCKMAN
JOE PERRI
LAURA SAYLES

EXCUSED:

ABSENT:

STAFF PRESENT: KIMBERLY WHITE, NANCY FOLARON, MADISON KENNEDY

Oliver called the meeting to order at 6:01 p.m.

Additions/Deletions/Approval of Agenda: Kuchar moved to approve the agenda with the addition of Server Space to new business; seconded by Bruckman; motion carried.

Approval of minutes from September 25th regular meeting*:

Collison moved to approve the minutes from the September 25th meeting; seconded by Perri; motion carried.

Financial Report: DeGarmo moved to approve the financial report as presented; seconded by Bruckman; motion carried.

Submission of Bills for affirmation Sept 23-Oct 23 ACH. Check Registers Oct 2, 14 (Treasurer)*

Bruckman moved to approve the submission of bills for affirmation; seconded by Sayles; motion carried.

Director's Report: Submitted.

Committee Reports: None.

Citizen's Comments: None.

Correspondence: None.

Publicity: Passed around.

Open Issues:

a. Durand Library Roof/Window Project

The contractor for the Durand Library roof/window project is ready to start. However, a contract has not yet been made between them and the City of Durand. The project cannot start until a contract is made. Library Design will remove the shelving and store it when the project starts.

b. FY Dec 2024-Nov 2025 Board Meeting Schedule*

Bruckman moved to approve the FY Dec 2024-Nov 2025 board meeting schedule; seconded by Collison; motion carried.

c. New Minimum Wage/Paid Sick Leave Law

There will need to be a new policy made by the policy committee before February.

d. FY 2024-2025 Budget Hearing -set date*

Collison moved to set the FY 2024-2025 budget hearing for November 20th at the Durand library at 6:00 p.m.; seconded by Fredrick; motion carried.

New Business:

a. Draft 2024-2025 Budget

The budget is currently being completed, but with the new minimum wage/paid sick leave law, it will need to be adjusted.

b. Purchase New Outdoor Book Return Durand Branch

DeGarmo moved to approve up to \$10,000 from the Capital fund into the General fund account to cover the cost of the Durand book return and installation; seconded by Collison; motion carried.

Roll call:

OLIVER: Yes

FREDRICK: Yes

COLLISON: Yes

DEGARMO: Yes

BRUCKMAN: Yes

PERRI: Yes

SAYLES: Yes

c. Director evaluation committee (President)

DeGarmo moved to create a committee to conduct the Director evaluation; seconded by Bruckman; motion carried.

d. Server Space

There is extra server space at the Owosso branch. There was the possibility of providing server space for other libraries with the help from ATS. The libraries would be billed for the service. The board would like further information as to any legal issues this could pose for the library. Director will look into it.

Discussion/Announcements/Requests for Information:

Adjourn: Bruckman moved to adjourn at 7:17 p.m.; seconded by Sayles; motion carried.

Michelle Collison
Board Secretary

Attachments:

Attachments to Original Only: